

Exhibitor and Sponsor Information

Booth Space

Business - middle of building - 10'x10'	\$200
Business - on wall w/electricity - 10' x10'	\$300
Non-profit 501 (c)3 organization - middle of building - 10'x10'	\$100
Non-profit 501 (c)3 organization - on wall with electricity - 10'x10'	\$150

Sponsor Levels

\$1,000 includes booth plus advertising
\$2,000 includes booth plus advertising
\$3,000 includes booth plus advertising
\$4,000 includes booth plus advertising
\$5,000 includes booth plus advertising

Sponsorship:

Sponsors will be given booths in most prominent location in building.

Sponsor name will be placed at beginning of website, plus on media advertising to public.

Higher sponsor level donation will be spent for additional advertising with more publicity for the sponsor's business.

About the booths:

- 10' x 10' booth includes 8' long rectangular table covered with a 60" x 120" white linen tablecloth, and 2 chairs. They will already be set up when you arrive that morning.
- Set-up time for exhibitors is between 9:00 a.m. and 11:00 a.m. on Saturday morning. Tear-down time starts at 5:00 p.m.
- **Staffing your booth:** Exhibitors must agree to have someone staff their tables or leave their displays up until 5:00 p.m. You may have people arriving at different times to work various shifts.
- **Stay until event is over.** It destroys the appearance of the expo and upsets the other exhibitors when some individuals empty their tables and leave early. It also confuses the public arriving later in the afternoon, making them think the event is ending early. If you absolutely must leave before 5:00 p.m., please leave your display up and come back between 5:00 p.m. and 6:00 p.m. to remove your possessions.
- **Signs:** Banners may be clipped onto the front of the tables with springy binder clips which hold the banner onto the front edge of the table. Other signs can stand on the floor next to the table, be placed on top of the table, or be placed on easels behind the table. Exhibitors along the walls can hang signs on the walls behind them with wide tape as long as it does not damage the surface to which it is attached.